



GOVERNMENT OF KERALA

Abstract

Health & Family Welfare Department - Kerala Medical Services Corporation Limited - Implementation of Online Drug Distribution Management System (DDMS) Software - Guidelines Issued.

HEALTH & FAMILY WELFARE (B) DEPARTEMNT

G.O.(Rt.)No.1018/2017/H&FWD.

Dated, Thiruvananthapuram, 06.04.2017

Read: - Letter No. KMSCL/IT/084 (2)/2014 dated 05.04.2017 from the Managing Director, Kerala Medical Services Corporation Limited, Thiruvananthapuram

ORDER

Government established Kerala Medical Services Corporation Ltd (KMSCL) under the Department of Health & Family Welfare in 2007 to bring economy and efficiency in procurement, storage and distribution of medicines, surgical items, medical equipments and instruments to enable Government Hospitals under the Directorate of Health Services and Directorate of Medical Education to provide effective healthcare to the public:

2. Improvement in healthcare facilities provided to the public had been under the active consideration of Government. Government want to ensure that the medicines purchased out of budgetary grants reach the needy public through a transparent process. To achieve this objective it has been decided to automate the activities of the pharmacies attached to Government hospitals. As part of automation, an online centralized program viz., Drug Distribution Management System (DDMS) has been developed and adopted as single application software to track all drug management activities from procurement to distribution.

3. The automation is aimed to achieve the following.

- i. Professional management of medicines procurement and supply.
- ii. Elimination of loss due to expiry of medicines.
- iii. Satisfaction of qualitative and quantitative needs of the end users.
- iv. Avoidance of scarcity and losses through optimal utilization.
- v. Ensuring accountability at all levels.

4. In order to achieve the aforesaid goals, Government issue the following guidelines to the Superintendents/ Medical Officers/Store Superintendents/Pharmacy Store Keepers/Pharmacists of the Government Hospitals under the Directorate of Health Services and Directorate of Medical Education and the Managing Director of Kerala Medical Services Corporation Ltd.

- i. Institutions shall prepare the annual indent through the DDMS software.
- ii. Designated officials of the Directorate of Health Services and Directorate of Medical Education shall scrutinize the indent at the district/state level and forward the same to KMSCL through DDMS for initiating the procurement process.
- iii. Based on the approved indent, KMSCL shall procure and supply the medicines through DDMS which shall be acknowledged and taken into stock by the institutions through DDMS.
- iv. The distribution of medicines from Hospital Pharmacies to Wards shall be carried out through DDMS.
- v. The supply/receipt of medicines to/from other institutions shall be routed through DDMS.
- vi. The stock inward and stock outward activities of the drugs which are purchased locally by the institutions shall be managed through DDMS.
- vii. In the initial six months period stock registers have to be maintained manually in the Institution has to be continued. After successful implementation of the DDMS the existing manual register system has to be stopped & the data captured in the software used for the record keeping including audit.
- viii. It shall be the responsibility of KMSCL to impart proper training to all the end users and also to ensure the data security in the DDMS.

(By Order of the Governor),

RAJEEV SADANANDAN

Additional Chief Secretary to Govt.

To

The Managing Director, Kerala Medical Services Corporation Limited,
Thiruvananthapuram

The Director of Medical Education, Thiruvananthapuram.

The Director of Health Services, Thiruvananthapuram.

The Drugs Controller, Thiruvananthapuram

The State Mission Director, National Health Mission, Thiruvananthapuram

All Government Medical College Principals (Through DME)

All Medical College Superintendents (Through DME)

All District Medical Officers of Health (Through DHS)
The Principal Accountant General (A&E/Audit), Kerala, Thiruvananthapuram.
The Stores Purchase Department
The Finance (PU) Department
Information & Public Relations Department (Web & New Media)
Stock File/Office Copy.

Forwarded/By Order



Section Officer.